

MINUTES Township Committee Meeting

7:00 PM - Tuesday, June 11,
2019

Committee Meeting Room

The Township Committee of the Township of Holmdel was called to order on Tuesday, June 11, 2019, at 7:00 PM, in the Committee Meeting Room, with the following members present:

COMMITTEE PRESENT: Mayor Eric Hinds
Committeeman Gregory Buontempo
Committeeman Thomas Critelli
Deputy Mayor Michael Nikolis
Committeeman Rocco Pascucci

STAFF PRESENT: Acting Administrator John Mioduszewski
Township Attorney Michael Collins
Township Clerk/Registrar Wendy Patrovich
Sean T. Kean, esq. (present at public session only)

1 ANNOUNCEMENT OF MEETING (OPEN PUBLIC MEETINGS ACT NOTICE)

- I hereby announce that pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was sent to the Asbury Park Press, the Two River Times, and posted on the bulletin board in Township Hall and filed in the Township Clerk's Office on June 7, 2019.

2 ROLL CALL

- Eric Hinds, Mayor
Mike Nikolis, Deputy Mayor
Gregory Buontempo, Committeeman
Tom Critelli, Committeeman
Rocco Pascucci, Committeeman (Via telephone)

3 RESOLUTION TO ENTER INTO EXECUTIVE SESSION

- Resolution to enter into executive session carried by acclimation.
[2019-174](#)

4 Return to Public Session at 8:15 PM in the Committee Meeting Room

5 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT PRAYER

6 PROCLAMATION

Fifth Grade Boys 2018-2019 Holmdel Basketball Team

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Mayor Hinds read a proclamation for the 5th Grade Boys Basketball team.

[5th Grade Basketball Proclamation](#)

7 CONSENT AGENDA

Resolutions 2019-175 to 2019-189 All matters listed under the Consent Agenda are considered routine by the Township Committee and will be adopted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired of any item by a member of the Township Committee, the item will be considered separately.

o Bills Payable

[2019-175](#)

o Refund Overpayment of Taxes

[2019-176](#)

o Camp Counselors

[2019-177](#)

o Re-Appointing Tax Assessor

[2019-178](#)

o Refund Overpayment of Sewer Utility Taxes for 24 Takolusa Drive

[2019-179](#)

o Appointing Municipal Court Administrator

[2019-180](#)

o Approving Entry into a Shared Services Agreement with the Township of Aberdeen Relative to Roadway Improvements to Line Road

[2019-181](#)

o Approving the Renewal of the Liquor License for the 2017-2018 and 2018-2019 Terms on Behalf of JAG Holding Company

[2019-182](#)

o Farming Lease Agreement for Cross Farm Park

[2019-183](#)

o Over \$3,500 List

[2019-184](#)

o Refunding Recreation Fees

[2019-185](#)

o Hiring Swim Club Employees

[2019-186](#)

o Appoint JIF Commissioner and Alternate

[2019-187](#)

- Bills Payable #2
[2019-188](#)
- Hiring Part-Time Public Safety Tele-Communicator Trainees
[2019-189](#)
- Mayor Hinds requested a motion to adopt the consent agenda.

RESULT:	CARRIED.
MOVER:	Gregory Buontempo
SECONDER:	Thomas Critelli
AYES:	Eric Hinds, Gregory Buontempo, Thomas Critelli, Michael Nikolis, and Rocco Pascucci

8 PROFESSIONAL REPORTS

8• Attorney

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Township Attorney Michael Collins outlined that, on May 6, 2019, the Township Committee previously authorized the law firm of Cleary, Jacobbe, Alfieri, and Jacobs LLC to conduct an independent investigation into employment claims that were made by a former Township employee. As outlined at that time, Special Counsel Sean T. Kean, Esq. advised the Township Committee that he would present any new information or allegations that were made during the course of the investigation. Mr. Kean encountered such allegations, so he requested to meet with the Township Committee. Because the affected employees waived their Rice notices, the discussion was required to be held in public session.

Mayor Hinds then turned the meeting over to Mr. Kean. Mr. Kean outlined that additional allegations were made including FEMA reimbursements, excessive absences from work, COAH confidentiality, and improper issuance of checks. A lengthy colloquy ensued among members of the Township Committee, Mr. Collins, and Mr. Kean.

Committeeman Greg Buontempo stated that normally this would not normally be a public discussion, but the excessive time off is a big issue.

Mayor Eric Hinds made a motion to bring Human Resources Director Denise Callery back from paid suspension, noting that the new allegations did not involve her employment. Attorney Michael Collins read a resolution to take such action into the record.

RESULT:	CARRIED.
MOVER:	Eric Hinds
SECONDER:	Thomas Critelli
AYES:	Eric Hinds, Gregory Buontempo, Thomas Critelli, Michael Nikolis, and Rocco Pascucci

[2019-190](#)

- Mayor Hinds made a motion to bring Township Administrator Donna Vieiro back from paid suspension. Committeeman Critelli seconded the motion.

During discussion, Committeeman Critelli noted there was a consensus among

the Committee to give Ms. Vieiro a new contract in 2018 and that she is an asset to the Township, and a leader for the community. He added that during her time as Holmdel Township's Administrator there has been a 0% budget increase and she has been supportive of all mayor's she served under.

Committeeman Greg Buontempo said that all of the Committee members are part time and it is the Administrator's full time job to manage the Township. He stated that in light of the new allegations he is not comfortable bringing the Administrator back to work until the investigation is completed.

Deputy Mayor Mike Nikolis stated he also has many issues with bringing the Township Administrator back to work before the investigation is completed.

Committeeman Rocco Pascucci stated that the ethical allegations made need to be invested before the Township Administrator can come back to work.

Committeeman Tom Critelli asked how long this investigation will continue for, and how much money is the Committee willing to spend on it. Committeeman Greg Buontempo said that this investigation needs to be thorough and as long as the cost stays within the amount allotted in the litigation fund then he is okay with spending that.

Mayor Hinds asked Mr. Kean if the investigation of the original complaint has been completed. Mr. Kean stated that the investigation is substantially completed, and a report is being generated. Mayor Hinds stated that continuing the suspension is hurting the Township in the long run.

At the conclusion of the discussion, Mayor Hinds called for a roll call vote to bring Ms. Vieiro back from suspension.

RESULT:	DEFEATED.
MOVER:	Eric Hinds
SECONDER:	Thomas Critelli
AYES:	Eric Hinds and Thomas Critelli
NAYS:	Gregory Buontempo, Michael Nikolis, and Rocco Pascucci

- Committeeman Greg Buontempo made a motion to direct the Special Counsel to expand the scope of its independent investigation to include the new claims raised at this evening's Township Committee meeting.

RESULT:	CARRIED.
MOVER:	Gregory Buontempo
SECONDER:	Michael Nikolis
AYES:	Gregory Buontempo, Michael Nikolis, and Rocco Pascucci
NAYS:	Eric Hinds and Thomas Critelli

9 BUSINESS FROM THE COMMITTEE

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Committeeman Tom Critelli stated that the final list of recreation improvements for the bond should be available at the next meeting.

Mayor Hinds said that the current plan they are discussing with the Township Architect is to renovate the old first aid building to make that a new location for the First Aid Department, and the current first aid building will be renovated to

become the new centralized fire house.

Committeeman Rocco Pascucci disconnected from the call at 8:31 PM.

10 PUBLIC COMMENT

Members of the public are invited to provide comments up to three (3) minutes in duration. Commenters are asked to state his or her full name and address for the record before entering comments.

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Ralph Blumenthal, Stoney Brook Road- Mr. Blumenthal stated that there are inaccuracies and inconsistencies on the new Township website that need to be addressed.

Jennie Blumenthal, Stoney Brook Road- Ms. Blumenthal reiterated the inconsistencies on the Township website.

Mohammed Erbana, 2095 Route 35- Mr. Erbanna stated that he has owned the Veterinary Hospital on Route 35 for 33 years and has recently begun to have flooding issues on his property.

Cathy Weber, Duncan Drive- Ms. Weber asked about the Cross Farm Park lease and if that parcel of land is included in the land swap. Mr. Collins stated that he did not handle the matter specifically but the matter the County is aware of this and there are no issues.

Donna Carranante, Heyward Hills Drive- Ms. Carranante stated she believes Ms. Vieiro should be allowed back to work and be given the opportunity to defend herself.

Debbie Brew, Cindy Lane- Ms. Brew asked if residents would be included in investigation interviews as she herself and other residents have had their own experiences with Ms. Vieiro and some Committee members.

11 ADJOURNMENT

Meeting adjourned by acclamation at 8:46 PM.

Township Clerk

**TOWNSHIP OF HOLMDEL
COUNTY OF MONMOUTH**

RESOLUTION TO ENTER EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act provides that the Township Committee may enter into Executive Session to discuss matters that are of a confidential nature, pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Township Attorney and Township Administrator that the Township Committee enter into Executive Session to discuss matters set forth hereinafter which are permissible for discussion in Executive Session.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holmdel, County of Monmouth, State of New Jersey, that the Township Committee shall enter into Executive Session to discuss the following matters:

Collective Bargaining Agreement Negotiations – N.J.S.A. 10:4-12(b)(4)

PBA Local

Legal Issues, Litigation, Potential Litigation, Contract Negotiation, Attorney-Client Privilege – N.J.S.A. 10:4-12(b)(7)

Potential Litigation Arising From Employment Claims

Subpoena Matter

Chief Financial Officer / Finance Department Matter

Personnel – N.J.S.A. 10:4-12(b)(8)

None – to be discussed in Public Session

BE IT FURTHER RESOLVED that the minutes of the Executive Session shall be released to the public when the need for confidentiality no longer exists.

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at the Regular Meeting held on June 11, 2019.

Wendy L Patrovich, RMC/CMR
Township Clerk

2019-174

RESOLUTION

WHEREAS this year the Fifth Grade Boys 2018-2019 Holmdel Basketball Team won the Mid Monmouth Championship; and

WHEREAS, this is the team’s third Mid Monmouth Championship in a row, commonly known as a “three peat”; and

WHEREAS, the team also won the annual Hazlet Tournament for the third year in a row and now have an overall record of 66 wins and 3 losses over the course of three seasons; and

WHEREAS, these ten smart, hardworking players practiced together every day and their consistent efforts provided them with the confidence to play against any team; and

WHEREAS, this competitive mindset and hard work has helped to carry the team to victory over and over again season after season; and

WHEREAS, the boys were taught to show respect for the game, other teams and referees by coaches Scott Cannon, James Vallillo, Bobby Mander; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel on this 11th day of June 2019 that congratulations be extended to the following, Jack Cannon, Jack Vallillo, Remy Mander, James Murphy, Finn Buchan, Connor Paul, Mike Pellegrino, Luke Schiess, Gio Ricciardi, and Dylan Zammit both personally and officially on behalf of the residents of the community for their outstanding achievements.

BE IT FURTHER RESOLVED that a suitably engrossed copy of this resolution be presented to the team as a small token of the esteem in which they are held; and

BE IT FURTHER RESOLVED that all best wishes be extended to all for continued success in all of their endeavors.

Holmdel Township Committee

Eric Hinds, Mayor

Attest:
Wendy L Patrovich, RMC/CMR

Township Clerk

BILLS PAYABLE RESOLUTION #1

WHEREAS, the Township of Holmdel has received certain claims against it by way of vouchers received during the period ending on June 11, 2019; and

WHEREAS, the Chief Financial Officer has certified that there is a sufficient budget appropriation amount to cover the payment of said claims; and

WHEREAS, certain claims contained herein may have been prepaid by the Chief Financial Officer pursuant to the authority contained in N.J.S.A. 40:5-17, Local Finance Notice 2019-02, and Holmdel Township Committee Resolution 2019-100, but remain subject to formal approval by the Township Committee.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the claims listed below on the Schedule of Bills Payable on June 11, 2019 be and the same hereby are approved and the Chief Financial Officer is authorized to pay said claims:

FUND DISTRIBUTION	9-01	CURRENT FUND	\$ 16,148.67
FUDN DISTRIBUTION	9-01	CURRENT FUND	\$ 1,404,426.99

Total of All Funds: \$ 1,420,575.66

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 11, 2019.

Wendy L Patrovich, RMC/CMR
Township Clerk

RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT FOR
19 RED COACH LANE; BLK 50.22 LOT 41

WHEREAS, Joseph & Kristen Barbara, owners of 19 Red Coach Lane, refinanced their mortgage and First American Title made a payment of \$3,953.58 on April 18 which posted \$3939.54 to the 2nd quarter property tax balance and \$14.04 to the 3rd quarter property taxes; and

WHEREAS, Corelogic, a mortgage servicing company, wired a \$3,939.54 payment for 2nd Qtr. 2019 property taxes on April 25, resulting in an overpayment of \$3,953.58; and

WHEREAS, Joseph & Kristen Barbara are requesting the overpayment be refunded to them in the amount of \$3,953.58.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the Tax Collector is hereby authorized to refund the tax overpayment of \$3,953.58.

CERTIFICATION

I, Wendy L. Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 11, 2019.

Wendy L. Patrovich, RMC/CMR
Township Clerk

RESOLUTION HIRING EMPLOYEES FOR 2019 CAMP COUNSELORS

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following individuals be and hereby are hired to the following positions as part time counselors for Summer Day Camp 2019 at the listed hourly salaries, consistent with the provisions of the Township’s Salary ordinance:

NAME	TITLE	HOURLY SALARY
Amanda Fasciano	Counselor	\$10.00
Gabriella Ricottone	Counselor	\$10.00

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 11, 2019.

Wendy L Patrovich, RMC/CMR
Township Clerk

**TOWNSHIP OF HOLMDEL
COUNTY OF MONMOUTH**

**RESOLUTION RE-APPOINTING ERICK AGUIAR AS HOLMDEL TOWNSHIP TAX
ASSESSOR**

WHEREAS, pursuant to N.J.S.A. 40A:9-146 et seq. and Holmdel Township Ordinance § 2-11, there exists a need for the Township of Holmdel to appoint a qualified individual to serve as Tax Assessor; and

WHEREAS, Erick Aguiar has served as Holmdel Tax Assessor since July 1, 2015, appointed to a four-year term expiring on June 30, 2019; and

WHEREAS, Erick Aguiar possesses a tax assessor certificate, as provided for and required by N.J.S.A. 54:1-35.25 et seq. and N.J.S.A. 40A:9-148.1

WHEREAS, pursuant to N.J.S.A. 40A:9-148, the Tax Assessor shall hold a term of office of four years, from the first day of July next following his appointment; and

WHEREAS, notwithstanding the foregoing, N.J.S.A. 54:1-35.31 provides that a tax assessor that has been reappointed and has served not less than four consecutive years prior to such reappointment shall be entitled to tenure; and

WHEREAS, the Township seeks to re-appoint Erick Aguiar to the position of Tax Assessor of the Township of Holmdel.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby re-appoints Erick Aguiar to the position of Tax Assessor of the Township of Holmdel, effective July 1, 2019, and in accordance with the statutory tenure that Mr. Aguiar has attained by virtue of his re-appointment, as set forth herein.

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at the Meeting held on May 21, 2019.

Wendy L Patrovich, RMC/CMR
Township Clerk

2019-178

RESOLUTION REFUNDING OVERPAYMENT OF SEWER UTILITY TAXES FOR 24
TAKOLUSA DRIVE - SEWER ACCT. #2613170-0

WHEREAS, the Tax Office conducts an annual audit of all sewer accounts and updates the quarterly rates in the 2nd quarter of each year; and

WHEREAS, the Tax Office received a \$115.00 escrow payment from Leslie Vincent, Esq. on April 22 to be credited towards the 2nd qtr. sewer utility taxes due June 1; and

WHEREAS, the annual audit was completed in May and the 2019 quarterly rate for Acct. #2613170-0 was changed to \$75.00, creating an overpayment of \$40.00 in the 2nd qtr.; and

WHEREAS, Leslie Vincent, Esq. is requesting a refund of the overpayment;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the Tax Collector is hereby authorized to refund the over-payment of \$40.00 to Leslie Vincent, Esq.

CERTIFICATION

I, Wendy L. Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 11, 2019.

Wendy L. Patrovich, RMC/CMR
Township Clerk

**RESOLUTION
APPOINTING MUNICIPAL COURT ADMINISTRATOR**

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that Lindsay Meehan be and hereby is appointed as Municipal Court Administrator at an annual salary of \$75,000.00.

BE IT FURTHER RESOLVED that the appointment will be effective June 17, 2019 contingent upon successful completion of a background investigation and pre-employment physical and drug screen.

CERTIFICATION

I, Wendy L. Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 11, 2019.

Wendy L. Patrovich, RMC/CMR
Township Clerk

RESOLUTION

TOWNSHIP OF HOLMDEL
COUNTY OF MONMOUTH

RESOLUTION APPROVING ENTRY INTO A SHARED SERVICES AGREEMENT WITH
THE TOWNSHIP OF ABERDEEN RELATIVE TO ROADWAY IMPROVEMENTS TO LINE
ROAD

WHEREAS, the Township of Holmdel (“Holmdel”) is a municipal corporation of the State of New Jersey; and

WHEREAS, the Township of Aberdeen (“Aberdeen”) is a municipal corporation of the State of New Jersey; and

WHEREAS, Holmdel and Aberdeen seek to enter into a shared services agreement for roadway improvements to Line Road, with Holmdel serving as the lead agency, a copy of which is attached hereto and incorporated by reference; and

WHEREAS, Aberdeen and Holmdel are authorized to enter into the Agreement, pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby approves entry by the Township of Holmdel into a shared services agreement with the Township of Aberdeen relative to roadway improvements to Line Road.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized and directed to take any and all steps necessary to effectuate the foregoing, including execution of the attached shared services agreement.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be transmitted to the Mayor of Aberdeen.

CERTIFICATION

I, Wendy L. Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 11, 2019.

Wendy L. Patrovich, RMC/CMR
Township Clerk

2019-181

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HOLMDEL, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, APPROVING THE RENEWAL OF THE LIQUOR LICENSE FOR THE 2017-2018 AND 2018-2019 TERMS ON BEHALF OF JAG HOLDING COMPANY

WHEREAS, by resolution adopted on December 18, 2018, the Township Committee of the Township of Holmdel agreed to enter and execute a settlement agreement with Jag Holding Company (“JAG”), settling Appeal No. 97 (prior Appeal No. 7822) under OAL Docket No. ABC 09068-2017 S (the “Settlement Agreement”), pending before Judge Dorothy Incarvito-Garrabrant regarding plenary retail consumption license No. 1318-33-005-011 (the “License”); and

WHEREAS, by a Decision dated December 28, 2018, a copy of which is incorporated as if set forth at length herein, Judge Dorothy Incarvito-Garrabrant approved the Settlement Agreement and concluded the OAL proceedings on December 28, 2018; and

WHEREAS, pursuant to the Settlement Agreement, the Township of Holmdel consented to the New Jersey Division of Alcoholic Beverage Control (the “ABC”) granting a 12.39 special ruling pursuant to N.J.S.A. 33:1-12.39 to permit the renewal of the License for the 2017-2018 and 2018-2019 (up to June 30, 2019) license terms; and

WHEREAS, on May 30, 2019, the ABC issued a 12.39 special ruling pursuant to the provisions of N.J.S.A. 33:1-12:39 authorizing the Township of Holmdel to renew the License for the 2017-2018 and 2018-2019 (up to June 30, 2019) license terms, a copy of which is incorporated as if set forth at length herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holmdel that the License for the 2017-2018 and 2018-2019 (up to June 30, 2019) license terms shall be renewed; and the Township Clerk is hereby authorized to issue such renewals to JAG.

This Resolution shall take effect immediately.

I HEREBY CERTIFY this to be a true and correct Resolution of the Township Committee of the Township of Holmdel and adopted on June 11, 2019.

Approved:

Eric Hinds, Mayor

Attest:

Wendy L Patrovich RMC/CMR, Township of Holmdel Clerk

**RESOLUTION CONTRACT
FARM LEASE – CROSS FARM PARK**

WHEREAS, on June 6, 2019 proposals were requested for a Farm Lease at Cross Farm Park for a period of (5) five years; and

WHEREAS, Ken Stattel of Brookrest Farm Sod Farm submitted the only bid in the amount of \$10,890.08 for each year, generating revenue in the amount of \$54,450.08 over the five year period; and

WHEREAS, there are approximately 140 tillable acres included with this lease; and

WHEREAS, the contract term will be from June 15, 2019 through May 30, 2024; and

WHEREAS, the Township's Qualified Purchasing Agent (QPA) has recommended an award for contract be made to Brookrest Farm.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby awards a contract to Brookrest Farm in accordance with the bid documents for the farm lease at Cross Farm Park, and subject to approval as to form by the Township Special Counsel in the amount of \$10,890.08 each year for a period of five years, consistent with the foregoing.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute a lease consistent with the foregoing, a copy of which is contained in substantially final form attached hereto.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to Brookrest Farm, Victor Stevens, Director of Infrastructure & Operations, William Antonides, Township CFO and the Township Qualified Purchasing Agent.

CERTIFICATION

I, Wendy L. Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 11, 2019.

Wendy L. Patrovich, RMC/CMR
Township Clerk

TOWNSHIP OF HOLMDEL
COUNTY OF MONMOUTH

RESOLUTION APPROVING PROCUREMENTS FOR FENCING

WHEREAS, procurements completed by the Township of Holmdel (“Township”) are governed by the provisions of the Local Public Contracts Law (“LPCL”), N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the LPCL authorizes the procurement of goods and services in an amount below the bid threshold, upon the recommendation of the Township’s Qualified Purchasing Agent (“QPA”), pursuant to N.J.S.A. 40A:11-3; and

WHEREAS, the QPA has recommended the award of the below-listed contracts, pursuant to the proposal attached hereto as Exhibit A and incorporated by reference; and

WHEREAS, the Chief Financial Officer has certified that adequate funds for such contracts are available.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby awards the following contract, consistent with the foregoing:

Good/Service	Vendor	Amount	Proposal
Spreader Mounting Kit	Wildred McDonald	\$4,837.20	Exhibit A
Exagrid Maintenance Agreement	CDW-G	\$4,000	Exhibit B
Tires	Custom Bandag	\$3,886.10	Exhibit C
Auto Parts	Freehold Dodge	\$4,534.74	Exhibit D

BE IT FURTHER RESOLVED that the Mayor and Qualified Purchasing Agent are hereby authorized and directed to take any and all steps necessary to effectuate the foregoing, including the execution of instruments.

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel, do hereby certify that the above is a true copy of the Resolution adopted by the Holmdel Township Committee at a meeting held on June 11, 2019.

Wendy L Patrovich, RMC/CMR
Township Clerk

2019-184

RESOLUTION REFUNDING RECREATION FEES

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following Recreation Fees be returned:

Jennifer D'Ambrosio ~ Refund summer camp	\$250.00
Camille Marraccino ~ Refund summer camp	\$300.00
Jersey Shore Chinese School ~ Refund canceled event	\$ 10.00

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 11, 2019.

Wendy L Patrovich, RMC/CMR
Township Clerk

RESOLUTION HIRING SWIM CLUB EMPLOYEES FOR 2019 SEASON

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following individuals be and hereby are hired to the following positions as part time Holmdel Swim Club employees at the listed hourly salaries, consistent with the provisions of the Township's Salary ordinance.

NAME	POSITION	WAGES
Haadi Marashi	Maintenance	\$10.25
Luca Marzulla	Lifeguard	\$10.00
Esben Nielsen	Lifeguard	\$10.00
Amelia Petretti	Gate Attendant	\$10.00
Francis Radics	Lifeguard	\$11.50
Madeline Snodgrass	Lifeguard	\$10.00
Damien Snyder	Lifeguard	\$10.00
Harrison Tashjian	Lifeguard	\$10.00
Thomas Volpicella	Maintenance	\$10.00
Jonathan Wen	Lifeguard	\$10.00

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 11, 2019.

Wendy L Patrovich, RMC/CMR
Township Clerk

**RESOLUTION
APPOINTING A FUND COMMISSIONER AND
ALTERNATE FOR THE JOINT INSURANCE FUND**

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that Captain Frank Allocco is appointed as Fund Commissioner and Wendy Patrovich is hereby appointed as Alternate Fund Commissioner to the Joint Insurance Fund.

CERTIFICATION

I, Wendy L. Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 11, 2019.

Wendy L. Patrovich, RMC/CMR
Township Clerk

2019-187

BILLS PAYABLE RESOLUTION #2

WHEREAS, the Township of Holmdel has received certain claims against it by way of vouchers received during the period ending on June 11, 2019; and

WHEREAS, the Chief Financial Officer has certified that there is a sufficient budget appropriation amount to cover the payment of said claims; and

WHEREAS, certain claims contained herein may have been prepaid by the Chief Financial Officer pursuant to the authority contained in N.J.S.A. 40:5-17, Local Finance Notice 2019-02, and Holmdel Township Committee Resolution 2019-100, but remain subject to formal approval by the Township Committee.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the claims listed below on the Schedule of Bills Payable on June 11, 2019 be and the same hereby are approved and the Chief Financial Officer is authorized to pay said claims:

FUND DISTRIBUTION	8-01	CURRENT FUND	\$	2,560.59
FUND DISTRIBUTION	9-01	CURRENT FUND	\$	157,751.94
FUND DISTRIBUTION	9-07	SEWER OPER	\$	25,454.91
FUND DISTRIBUTION	9-12		\$	28,852.79
FUND DISTRIBUTION	9-26	POOL OPER	\$	9,270.70
		YEAR TOTAL	\$	221,330.34
FUND DISTRIBUTION	C-04	GENERAL CAPT	\$	189,619.50
FUND DISTRIBUTION	D-02	DOG TRUST	\$	254.68
FUND DISTRIBUTION	G-02	STATE/FED GRANT	\$	9,019.76
FUND DISTRIBUTION	T-12	OTHER TRUSTS	\$	24,800.00
		YEAR TOTAL	\$	197,889.62
		Total of All Funds:	\$	424,144.15
		Total of all Projects:	\$	23,440.72

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 11, 2019.

Wendy L Patrovich, RMC/CMR
Township Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following candidate be appointed as Holmdel Township Part-Time Public Safety Tele-Communicator Trainee, subject to approval by the New Jersey Civil Service Commission:

Matthew Fitzsimmons	Public Safety Tele-Communicator Trainee	\$13.84 per hour
Jared Woodhead	Public Safety Tele-Communicator Trainee	\$13.84 per hour
Francesco (Frank) DeVirgilio	Public Safety Tele-Communicator Trainee	\$13.84 per hour

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at the Regular Meeting held on June 11, 2019.

Wendy L Patrovich, RMC/CMR
Township Clerk

2019-189

**TOWNSHIP OF HOLMDEL
COUNTY OF MONMOUTH**

**RESOLUTION RESCINDING SUSPENSION WITH PAY OF TOWNSHIP HUMAN
RESOURCES DIRECTOR DENISE CALLERY**

WHEREAS, pursuant to N.J.S.A. 40A:63-6(c), the executive responsibilities of the Township of Holmdel are vested in the Township Committee, unless otherwise provided in general law; and

WHEREAS, pursuant to N.J.S.A. 40A:63-6(b)(4), the Township Committee of the Township of Holmdel is authorized to “investigate any activity of the municipality”; and

WHEREAS, pursuant to N.J.S.A. 40A:63-6(b)(5), the Township Committee of the Township of Holmdel is authorized to “remove any officer of the municipality, other than those officers excepted by law, for cause”; and

WHEREAS, based upon to the foregoing authority and accompanying responsibilities, on May 6, 2019, the Township Committee hired, authorized, and directed special labor counsel to conduct an independent investigation into certain employment claims, pursuant to duly adopted resolution at this meeting of the Township Committee of the Township of Holmdel; and

WHEREAS, in order to ensure the integrity of this investigatory process and maintain order and effective direction of Township services during the pendency of same, and pursuant to its foregoing authority, on May 6, 2019, the Township Committee of the Township of Holmdel suspended with pay Township Human Resources Director Denise Callery; and

WHEREAS, the special labor counsel has now completed substantially all of its required interviews and obtained substantially all of the required documents from the Township to complete its investigation, eliminating the need for a suspension with pay in order to ensure the integrity of this investigatory process and the maintenance of order and effective direction of Township services during the pendency of same.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holmdel, as follows:

1. The suspension with pay of Holmdel Township Human Resources Director Denise Callery, issued pursuant to the terms of a resolution adopted on May 6, 2019, is hereby rescinded, effective immediately.
2. Nothing herein constitutes a determination regarding the facts and circumstances that have been the subject of the investigation of the special labor counsel, and the Township Committee reserves the right to take any future action(s) upon the final conclusion, and its review, of such investigation.

3. If any section, subsection or paragraph of this resolution be declared unconstitutional, invalid or inoperative, in whole or in part, by a court of competent jurisdiction, such chapter, section subchapter or paragraph shall to the extent that is not held unconstitutional, invalid or inoperative remain in full force and effect and shall not affect the remainder of this resolution.
4. This resolution shall take effect immediately.

CERTIFICATION

I, Wendy L. Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 11, 2019.

Wendy L. Patrovich, RMC/CMR
Holmdel Township Clerk