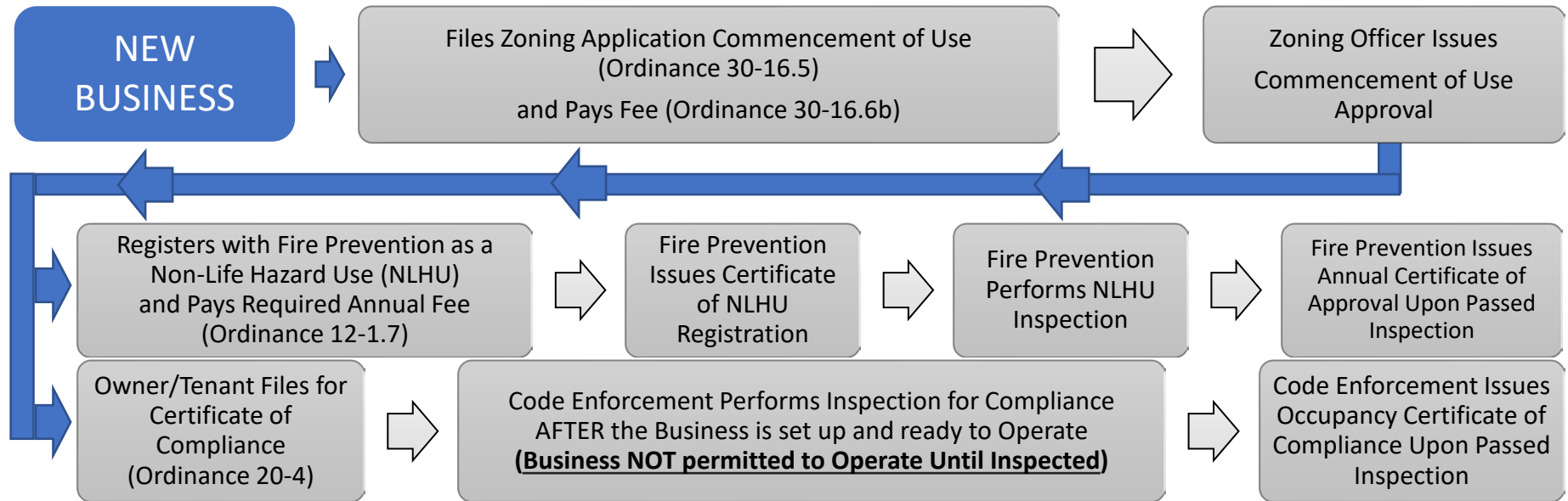


HOLMDEL BUSINESS REGISTRATION WORKFLOW

NON-CONDOMINIUM BUSINESS SPACE

NO CONSTRUCTION PERMIT OR NEW CERTIFICATE OF OCCUPANCY REQUIRED

Below is the Workflow when a business plans on entering an existing NON-CONDOMINIUM Business Space that already has a **Certificate of Occupancy**, such as a when a new tenant rents a space that has not been renovated AND is the same "USE" for which the space has a Certificate of Occupancy for.



NO BUSINESS IS PERMITTED TO OPERATE UNTIL IT RECEIVES A ZONING COMMENCEMENT OF USE APPROVAL, CERTIFICATE OF APPROVED NLHU INSPECTION, AND OCCUPANCY CERTIFICATE OF COMPLIANCE

Fees

⇒ **Zoning Application Commencement of Use Fee:**

- \$200

⇒ **Occupancy Certificate of Compliance Fee:**

- Building or space less than 5,000 square feet: \$80
- Building or space more than 5,000 but less than 12,000 square feet: \$120
- Building or space greater than 12,000 square feet: \$160

⇒ **Annual NLHU Registration Fee:**

- Under 500 square feet: \$60
- 501 to 1,000 square feet: \$80

⇒ **Annual NLHU Registration Fee, continued:**

- 1,001 to 2,499 square feet: \$90
- 2,500 to 3,499 square feet: \$155
- 3,500 to 4,999 square feet: \$160
- 5,000 to 6,499 square feet: \$175
- 6,500 to 7,499 square feet: \$185
- 7,500 to 8,499 square feet: \$210
- 8,500 to 9,999 square feet: \$225
- 10,000 +: \$275 plus \$30 for each additional 1,000 sq. ft., floor area, gross